

GAVILAN COLLEGE CURRICULUM MEETING
Monday, April 11, 2005
2:10 p.m., LS 104
MINUTES

Present: M. Abad-Cardinali, S. Au-Yeung, K. Bedell, S. Carr, S. Dodd, B. Donovan, L. Franklin, B. Lawn, J. Parker, R. Lee, F. Lopez, F. Lozano, E. Luna, J. Olivas, M. Segal, S. Sweeney, L. Tenney, D. Van Tassel, K. Warren, J. Hall
Guests: R. Beede, R. Perez

I. Call to Order

S. Dodd called the meeting to order at 2:17 p.m.

II. Agenda Adjustments

Request by E. Luna to pull item III. B6 from the consent agenda. It was moved to IV. A6

III. Approval of Consent Agenda

A. Minutes of March 14, 2005

With the correction in wording to V. B2, second to last sentence in the paragraph. The wording should be changed from "...a lab due to a new UC requirement" to "...a lab requirement for students in education." Per J. Olivas.

B. Form C's – Modification to Existing Course

1. ATH 41A and ATH 41B Wrestling
2. JLE 121 Advanced Officer Training
3. ENGL 2F Children's Literature
4. MUS 9A, MUS 9B, MUS 21, MUS 28
5. THEA 10, THEA 11, THEA 12B, THEA 19
6. ART 2A, ART 2B, ART 3A, ART 3B, ART 5A, ART 5B, ART 8A,
ART 8B, ART 9A, ART 9B, ART 10B, ART 12A, ART 12B, ART 13,
ART 14, ART 15A, ART 15B, ART 16A, ART 16B,
ART 34A, ART 34B *[Pulled from consent agenda and moved to item
IV. A6.]*

C. Form F's – Modification to Existing Degree/Certificate

1. Program Learning Outcomes
 - a. Administration of Justice
 - b. Biological Science
 - c. Business
 - Accounting Option
 - Economics
 - General Business
 - General Office Skills
 - Medical Office Option
 - Business Computer Applications
 - d. CSIS
 - Computer Networking
 - Computer Programming – Degree/Certificate
 - Programming for the Internet – Degree/Certificate
 - Scientific Programming – Degree/Certificate
 - Unix Operating System – Degree/Certificate
 - e. Digital Media
 - Digital Art and Imaging Option
 - Interactive Media and Authoring Option
 - Digital Video/Audio Option
 - f. English
 - g. Fine Arts
 - Art Department
 - Communication Studies
 - Journalism/Media Arts
 - Fine Arts

- Media Arts
 - Music
 - Spanish
 - Theatre Arts
 - h. Mathematics
 - i. Physical Science and Engineering
 - j. Physical Science and Engineering – General Engineering
 - 2. Deletion of AJ Courses
 - a. AJ 106, AJ 108, AJ 109, AJ 130, AJ 146, AJ 148, AJ 160, AJ 166, AJ 174, AJ 300
 - 3. Adjustments to Degrees/Certificates
 - a. Law Enforcement Option I – AA Degree and Certificate
 - b. Communication Studies – Certificate of Achievement
 - c. Computer Programming – Degree and Certificate
 - d. General Business Option – Degree and Certificate
 - e. General Business – AA Degree
 - f. General Business Accounting – AA Degree
 - g. General Business – Certificate of Completion
 - h. Programming for the Internet – Degree and Certificate
 - i. Business Economics Option – Degree and Certificate
 - j. Fine Arts – General AA Degree
 - k. Media Arts – AA Degree
 - l. Theatre Arts - AA Degree
 - m. Theatre Arts – AA Degree Television Option
- MSC (L. Franklin, B. Lawn) All in favor

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. GUID 710 – Parent Advocacy
MSC (M. Abad- Cardinalli, K. Bedell)
Vote: 1 abstention, the rest in favor
- b. HUM 767 – Film Classics
MSC (K. Bedell, E. Luna)
Vote: 1 abstention, the rest in favor
- c. MUS 762 – The Joy of Listening to Music
- d. MUS 763 – Music Encounters
MSC for MUS 762 & MUS 763 (L. Franklin, K. Bedell)
Vote: 1 abstention, the rest in favor
- e. THEA 764 – The Theater Experience
MSC (E. Luna, K. Bedell)
The question was brought up as to the difference between THEA 764 & MUS 762.
THEA 764 is more creating a piece of Theater.
Vote: 1 abstention, the rest in favor

It was brought up that the current form does not really work well for the non-credit courses, as the form differentiates between a lab and a lecture class. R. Lee brought up the question of why the Committee could overlook the lab/lecture issue on the form for the non-credit courses and not for the credit courses. By doing this, the process is not consistent.

S. Dodd pointed out that the first reading for a course is about saying if the course is a good course to move forward with and for giving recommendations for the 2nd reading.

K. Bedell said that it is really contact hours that we need to be concerned with.

B. Donovan said that in order to input the information into the computer, either “lab” or “lecture” needs to be specified and then the contact hours are figured.

R. Beede said that by definition of lecture and lab hours, the non-credit courses should be lab hours.

B. Lawn said that she is not comfortable with the process of the non-credit course approval if the standards aren’t the same as they are with the credit courses.

J. Olivas pointed out that the standards for the non-credit curriculum have not been set, so we don’t know what standards our approvals are based on.

R. Perez said that there will be a joint meeting of Department Chairs and Student Services on Monday, April 17 @ 2pm in the NS Lounge. They will be talking about the non-credit program. She encouraged everyone to come to the meeting.

B. Donovan and S. Dodd will be working on a form for non-credit classes.

2. NEW COURSE PROPOSAL – SECOND READING

a. AH 703 – Mindful Stress Reduction

b. AH 740 – Tai Chi for Arthritis and Other Related Illnesses

c. AH 741 – Body Dynamics and Aging

As the link was not there for the second reading, these courses were pulled.

d. DM 61 – 3D Animation II

MSC (L. Franklin, B. Lawn)

E. Luna asked if the course is transferable. He pointed out that the box on the form was not marked but it says that it is part of a major.

R. Beede said yes that it should be transferable.

J. Olivas said that he submits everything to both UC & CSU systems for transferability.

Vote: Approved by all

e. PE 701 – Tai Chi for Health

f. PE 716 – Music, Movement & Health for Older Adults

These courses were pulled from the review, as there was no link. It will be ready for the April 25 Curriculum meeting.

3. MODIFICATION TO EXISTING COURSES – FORM C

a. CSIS 46 – C++ Programming II

MSC (L. Franklin, B. Lawn)

This course is changing a requirement from a pre-requisite to an advisory.

D. Van Tassel said that the students wanting to take this course aren't regular Gavilan students and they can't sign up because of the pre-requisite.

R. Lee asked if by taking away the pre-requisite, would the standards be decreased. D. Van Tassel said that he receives emails and calls asking about taking this class by people who aren't going after a certificate, major or transfer and therefore, don't want to take the pre-requisite class.

J. Olivas asked to have the record indicate that prior to the meeting he advised against the change.

Vote: 1 opposition, 1 abstention and the rest in favor

b. DM/ART/CSIS 107 – Digital Media Design

MSC (E. Luna, M. Abad-Cardinalli)

The title description of this course is changing as well as an update of the content.

R. Beede will correct weeks 17 and 18 on the form to indicate a 2 hour final in week 18 and get the corrections to B. Donovan.

Vote: All in favor with the correction.

c. MATH 12 – Mathematics for Elementary Teachers

MSC (E. Luna, L. Franklin)

Vote: All in favor

4. MODIFICATION TO DEGREE/CERTIFICATES – FORM F

a. General Education requirements for Gavilan AA/AS Degree

MSC (B. Lawn, L. Franklin)

Clarification to the wording that the General Education Requirements need to be completed with a C or better.

J. Olivas asked to make another change to make the wording state, "a C or better in every course in the major."

Motion to amend (J. Olivas, K. Bedell)

Students must receive a 'C' or better in every degree or certificate course.

Vote to include the amended statement: All in favor.

Vote on the total motion: All in favor.

b. Digital Media – Degree and Certificate

J. Olivas and R. Beede will work together to make changes for the April 25 meeting so that it can be included in the catalog.

This item was pulled until the April 25 meeting.

5. PROPOSAL FOR NEW DEGREE/CERTIFICATE PROGRAM – FORM G

a. Digital Media – Video Game Design/Development, Degree and Certificate

J. Olivas asked if this is a new degree or a new concentration. R. Beede said that this is a new concentration. This item was pulled from the agenda. J. Olivas and R. Beede will work together to make this clearer.

6. **ITEM III B 6 FROM THE CONSENT AGENDA – THE ART CLASSES**

If the course is repeated, then it won't be articulated or count for a student's major when transferring to SJSU.

S. Carr asked how we inform the students that if you repeat a course or take credit/non-credit, then it can't be used in the articulation process.

J. Olivas said that General Education courses should not be repeatable – Theory courses should not be repeatable. UC's will only accept 14 credit/non-credit courses. CSU's will accept more; it varies from CSU to CSU.

All of the ART courses from the consent agenda, III B 6, were pulled and Arturo and Susan will work with J. Olivas to correct.

V. Issues

A. Action

1. **FW Grade**

Motion to not offer the FW grade as a grading option at Gavilan. MSC (E. Luna, K. Bedell)

Vote: 1 opposition and the rest in favor

B. Information

1. **Articulation - S. Carr**

IGETC and CAN courses

LDTP (Lower division transfer pattern) will be replacing the CAN course numbering system.

CSU's are working on 30 majors right now to have common Major pre-requisite courses. Students will be guaranteed into the Major if they take the accepted courses. There is a lot of work that needs to be done to resubmit courses that have already been approved.

Of the 39 units required in a Major, 6 units are common to all CSU's and there are 15 units that will be individually accepted by each CSU.

The CAN numbering system will continue until the new system goes into effect – Fall 2006.

Students will be given priority if they follow the system.

C. Discussion

1. **Topic Based Course Outlines**

S. Dodd asked the committee if they would like to continue to pursue a change in how course outlines are written. The Committee agreed to keep discussing the topic based format.

VI. Adjournment

The Curriculum Committee was adjourned at 3:30 p.m.

Next Meeting: Monday, April 25, 2005

Deadline for Curriculum forms: Wednesday, April 13, 2005